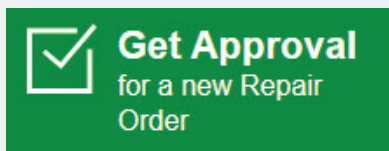


FleetLink Tips & Tricks



To obtain authorization, click **Get Approval** to start your Repair Order.



Select the Fleet Company

- Enter the VIN
- Type in the odometer reading
- Complete the Shop Details
- Add Labor, Parts, and Fees
- Submit for Authorization



Add New Repair Order Items

Search for Items

Search

Search Reset

Browse all Service Codes

Cancel Next

Type a keyword to find specific parts and labor.

Diagnostics

Labor Part Both

To build your Repair Order, select **Labor**, **Part**, or **Both**.

Description	Labor	Part	Fee
Diagnostics - Equipment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cabin Air Filter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Semi-Synthetic Lube	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Oil Filter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Next

Continue adding labor and parts to your Selected Items.



Adding fees? Use **Add Items** to search **Fee** or type in the specific fee.



Tire Replacement

Tire Search

Manufacturer Tire Size

Model Other Size

Search Reset

Back Cancel

If you are unable to locate the tire you need, click **Can't Find the Tire?** and type the tire information.

Once all service items are added, click:



Submit For Authorization

Once RO is approved and repairs are completed, click:



Once Work Complete, release the vehicle back to the driver.

Need further assistance?

Contact OEC at Support@oeconnection.com or 888.776.5792

Have more questions?

Access the **Help/Support Center** in the FleetLink platform.

